



Proficiency-Based Wraparound Administrator 2-Year Certification Submission Requirements

- Three professional letters of recommendation
- Current resume
- Training curriculum developed by applicant
- Satisfaction survey results from technical assistance sites, care coordinators, and training and coaching sites
- Coaching and technical assistance tools developed by applicant
- A written summary of the number and type of sites technical assistance has been provided to over the past 3 years accompanied by three letters of recommendation from the sites
- Strength and Cultural Discovery
- Care Plan
- Crisis and Safety Plan
- Transition Plan based upon an NCFIE case study
- Applicant's job description
- Supervisor's recommendation
- All Wraparound and SOC training courses taken in past 5 years
- An attestation from 3 sites of applicant's proficiency and adherence to wraparound principles of practice
- Oral Defense: Present a Wraparound Training and/or Technical Assistance Site Consultation Overview to include: Program model and overview of population served, need, strategies to address need, project plan and monitoring tools and outcome
- Complete pre- and post-test
- Complete a minimum of 12 hours CEU's of approved wraparound training annual (for certification renewal)